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P. I. Haylock MARLA

M. J. Haylock

J. N. Haylock MARLA

Registration Form (Part 1)



This page must be completed in full to enable us to match your requirements with a suitable landlord

Personal details:

Applicant 1

Applicant 2

Mr / Mrs / Ms Date of Birth age Current address: Please indicate whether you are a: Private Tenant / Owner / Lodger / Council tenant		Mr / Mrs / Ms Date of Birth age Current address: Please indicate whether you are a: Private Tenant / Owner / Lodger / Council tenant	
Home tel. No.			
Mobile tel. No.			
Email address.			

Number of dependants that will be living with you in the rented property:
(Please specify age & gender)

Boys	(age)	Girls	(age)
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Number of Pets that will be living with you in the rented property:

- Cats..... Indoor Outdoor House trained? Yes No
- Dogs..... Breed..... House trained? Yes No
- Other (please specify type).....

Do you or applicant 2 smoke? You: Yes No Applicant 2: Yes No

Have you or applicant 2 ever been **bankrupt**, had a **CCJ** registered or an **IVA**? Yes No
If Yes, please provide details i.e. how long ago was it issued? Has it been resolved?
.....

Overall household income per month £..... (Approx.)

Are you and applicant 2 currently in:

- Full/Part Time Employment
- Receiving benefits If so, please identify:.....

Reason for moving.....

Property requirements:

What is the date you would like to move (approx)

Type of property required: **House or Flat** Number of bedrooms required:.....

Parking required? Yes No If yes, for how many vehicles?

Garden required? Yes No

Preferred location: **Halstead / Halstead rural / Braintree / Chelmsford / Colchester / Other**

Please specify:.....

Monthly rent affordable (Maximum) £.....

Registration/Application Form (Part 2)

This page must be completed once a property has been selected to enable us to verify your suitability for this property / landlord. You may wish to complete this section earlier to help speed up your application through the next stages.

Financial stability:

Please provide your employment details. These details will need to be verified by way of references below.

Applicant 1		Applicant 2	
Average per month (take home)		Average per month (take home)	
Job title.		Job title.	
Company name.		Company name.	
Referee's name.		Referee's name.	
Length of Employment.		Length of Employment.	
If your length of employment is less than 6 months , please provide your previous employer's details as well. (Please use a separate sheet if necessary.)			
Applicant 1		Applicant 2	

Certain landlords may further request a guarantor due to your age, credit history or income details. They will be required to submit the evidence to justify their suitability as guarantor.

Please indicate if you have a professional person willing to act as guarantor by completing their details below:

Name.....
Address.....
Relationship to the applicant.....

References:

If you are a tenant please give your current agents / landlords name, address and telephone number:.....

- Please supply a written reference that confirms your current accommodation. (Landlord reference or mortgage statement).
- Please supply a written reference from your employer.
- Please supply your last 3 months bank statements for your current account or savings a/c.
- Please supply a form of photographic I.D. e.g. passport/drivers license or a utility bill.
- Please supply details that will satisfy the 'right to rent checks' in accordance with the Immigration Act. Details are available in the office or via www.hims.uk.com
- Proof of National Insurance Number Card.
 A holding deposit equivalent to 1 week's rent is payable on successful applications.

GDPR – The data we collect is used in line with our privacy policy attached PDF for enquiries.

Declaration:			
By signing this form you are confirming that the details given in part 1 and part 2 are accurate and correct at the date of signing and that you give permission for us to contact you via the contact details you have provided in part 1.			
..... Applicant 1 Date Applicant 2 Date